



NOTIFICATION AND CONSENT FOR THE PROCESSING OF PERSONAL DATA

The American College of Greece (called herein "**Data Controller**" or "**ACG**") hereby informs you that it collects, processes and stores, in electronic or paper form, your personal data (especially the following: graduate's full name, communication details, address, date of birth, family status, parents' and family members' data, graduate certificate, employment data, donation data, data in relation to the studies of the graduate, data in relation to the participation to ACG events), according to the provisions of the applicable legislation on personal data, namely today, the Regulation (EU) 2016/679 of the European Parliament and of the Council ("General Data Protection Regulation"), as in effect from time to time (called herein as "**the Personal Data Legislation**"), and according to the specific terms and conditions set below:

ACG collects the above personal data either during the studies of the graduate, or by the graduate after the end of the studies. ACG collects, stores and processes the above personal data solely for the purpose of compliance with its legal obligations, for statistical reasons and in order to inform you in relation to events, programs and matters concerning ACG in general. The legal basis of the above processing is your written consent granted hereby, the compliance of ACG with its legal obligations, and the serving of the legitimate interests of ACG.

The above personal data will be accessible and processed by authorized employees of ACG, who will process the personal data solely for the fulfillment of the aforementioned purposes, and in no case for their own benefit. Furthermore, some of the above personal data will be accessible and processed, within the framework of their responsibilities, by authorized external associates of ACG for the fulfillment of the aforementioned purposes. Any further transfer of personal data to any third person or to a country outside the European Union, will take place only in case that it is provided so by the Personal Data Legislation.

ACG will keep and process the above personal data for as long as it is required for the serving of the aforementioned purposes of processing and in order to comply with its legal obligations and to defend itself against any legal claims. After the above time period, ACG will proceed to the definite deletion of the above personal data.

Subject to the exceptions, conditions and limitations provided by the Personal Data Legislation, you can exercise your right of access, rectification, restriction of processing, objection, erasure of the above personal data, as well as – after the application of the General Data Protection Regulation – the right to data portability. In case you exercise one of the aforementioned rights, ACG will take any possible measure for the prompt satisfaction of your request, according to the specific provisions and conditions of the Personal Data Legislation, and shall inform you in writing regarding the satisfaction of your request, or for the reasons that prevent the exercise of the right by you or the satisfaction of one or more of the aforementioned rights according to the Personal Data Legislation.

In addition, you may at any time withdraw your present consent, without however affecting the lawfulness of processing based on consent before its withdrawal and the processing based on other legal basis. We inform you that in case of withdrawal of your consent, we may not be able to use the above personal data and notify you for events, programs and matters concerning ACG in general.

Furthermore, you have the right to lodge a complaint with the Hellenic Data Protection Authority, in case you consider that the processing of your personal data is against the applicable legislation.

If you have any queries in relation to the protection of your personal data or you wish to exercise your legal rights, you can contact the Data Protection Officer of The American College of Greece by using the following contact details:

Address: 6 Gravias Street, Aghia Paraskevi, 15342

E-mail address: dpo@acg.edu